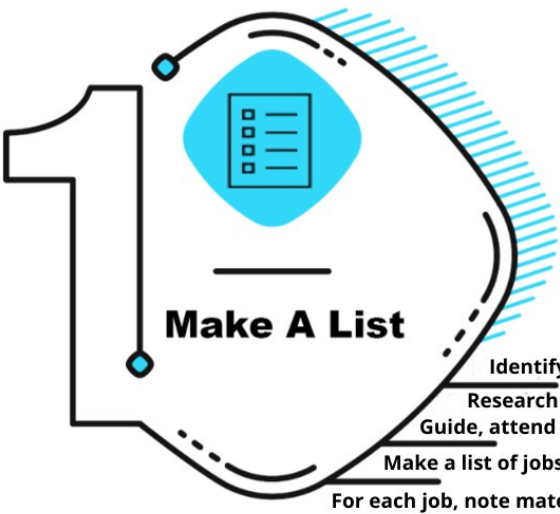




# 1L Summer Public Sector Job Search Tips

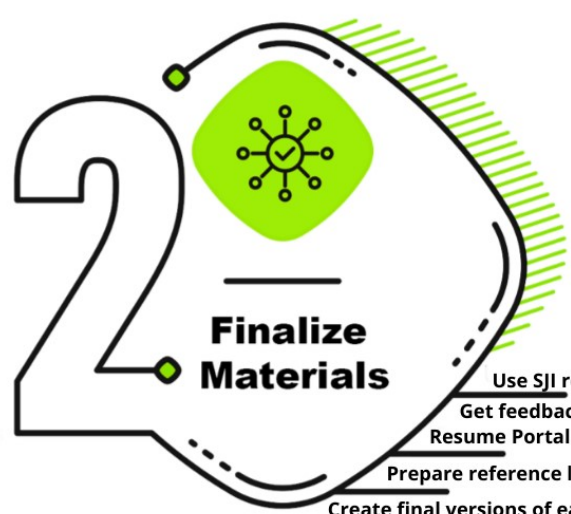
## APPLY STARTING OCTOBER 31!



**1**

**Make A List**

- Identify areas of interest and skills you want to use
- Research jobs\*: browse NY Index, PSJD and the AZ Guide, attend CLS events, review Symplicity's student evals
- Make a list of jobs that match your goals and interests
- For each job, note materials requested and deadlines, if any



**2**

**Finalize Materials**

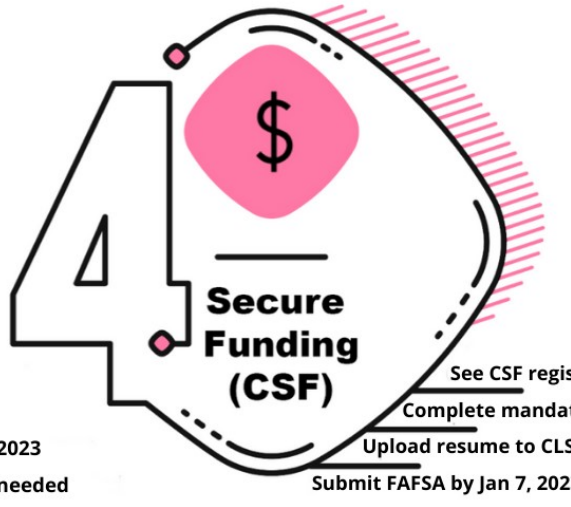
- Use SJI resources\* to draft resume and cover letter
- Get feedback from an SJI adviser or the SJI Resume Portal
- Prepare reference list and writing sample in case requested
- Create final versions of each application



**3**

**Apply!**

- Apply well before spring semester starts—the earlier the better, especially for top choices and competitive jobs!
- Be mindful of any deadlines
- Apply to jobs through the PILC Fair between Dec 1, 2022 and Jan 12, 2023
- Continue to apply to more organizations in Feb. 2023 and at Spring OCI as needed



**4**

**Secure Funding (CSF)**

- See CSF registration requirements on CLS Connect
- Complete mandatory modules by Dec. 8, 2022
- Upload resume to CLS Connect by Dec. 8, 2022
- Submit FAFSA by Jan 7, 2023

\*Consult resources on SJI's Job Search Tools page, especially the Toolkit (law.columbia.edu/SJI-publications)

